

POSITION AVAILABLE

Daniel Boone Community Action Agency, Inc. (DBCAA) is seeking a dedicated and motivated **Lead Classroom Instructor** to join our team!

Position Summary: The Lead Classroom Instructor position is a full-time, hourly position located at our Daniel Boone Community Action Agency Child Care Center in Clay County. The Lead Classroom Instructor will assist in providing safe, nurturing, and engaging child care services within our center.

Essential Duties and Responsibilities:

- Is responsible to the Child Care Director
- Supervise children at all times, ensuring their safety and well-being in a supportive environment
- Provide individual attention to each child's needs, fostering a positive and inclusive atmosphere
- Plan and implement daily activities that promote age-appropriate learning and development
- Maintain classroom order, cleanliness, and organization in compliance with health and safety guidelines
- Encourage positive behaviors and social interactions through effective communication and modeling appropriate behavior
- Communicate with parents, guardians, and other staff to create a team-oriented approach to each child's development
- Participate in training sessions to stay updated on best practices and policies
- Perform other duties as assigned by the supervisor or Executive Director

Qualifications and Necessary Skills:

- Valid Kentucky driver's license or Identification Card
- Clear background check
- Pre-employment and on-going drug testing required
- CPR, First Aid, and Bloodborne Pathogens Trainings provided as part of the onboarding process
- A caring and patient personality with strong communication and teamwork skills
- Ability to adapt to the needs of children and manage classroom challenges effectively
- Willingness to collaborate closely with other child care staff to create a consistent and supportive environment for children

Benefit Package:

- Health Insurance
- Dental Insurance
- Life Insurance
- Kentucky Public Pensions Authority (KPPA) retirement system
- Paid time off including holidays, personal & sick leave

Wage Rate:

Based on experience

Application Process:

Qualified applicants may submit an application by email to info@danielboonecaa.org, drop off in person, or by mail to Attn: Human Resources Director, Daniel Boone CAA, Inc., 1535 Shamrock Road, Manchester, KY 40962.

For an application, please visit our website at:

https://danielboonecaa.org/wp-content/uploads/dbcaa_job_application.pdf, call the DBCAA Human Resources Director at (606) 598-5127, email info@danielboonecaa.org, or stop by one of our locations.

Daniel Boone CAA, Inc. does not discriminate on the basis of race, color, national origin, religion, sex, gender identity, pregnancy, disability, age, medical condition, veteran status, genetic information, marital status, retaliation, citizenship, sexual orientation, familial status, or any other legally protected characteristic.

